STOCK AND MUTUAL FUND TRANSFER PROCEDURE

ST. VINCENT-ST. MARY HIGH SCHOOL

Thank you for your generosity!

STVM has electronic transfer accounts with the brokers listed below. If your stock or mutual funds are held with one of these brokers, you can directly transfer your gift by providing your broker with the corresponding STVM account number.

Broker	High School Account Number
Charles Schwab	3693-2052

If your stock is held by a broker not listed above, please send it to St. Vincent-St. Mary High School's stockbroker, Charles Schwab, via DTC. Your broker will need the following information:

1. **Charles Schwab**
   St. Vincent-St. Mary HS Broker
2. **0164** – the DTC number for Charles Schwab
3. **3693-2052** – St. Vincent-St. Mary HS account at Charles Schwab
4. **34-1686290** – St. Vincent-St. Mary HS Federal Tax ID Number

5. **Wells Trecaso Financial Group | Carson Wealth**
   Ralph Trecaso • Managing Partner, Wealth Advisor
   330-752-6093 • *ralph@wellstrecaso.com*
   3560 West Market Street, Suite 340 Akron, OH 44333
   Michelle Weaver • Client Advisor
   330-752-8825 • *michelle@wellstrecaso.com*
   3560 West Market Street, Suite 340 Akron, OH 44333
6. **Clark Guilliam Bertsch Wealth Management**
   Paul Bertsch • Senior Vice President
   330-932-4114 • *paul.bertsch@cgbwealthmanagement.com*
   875 N Cleveland Massillon Rd Akron, OH 44333

A few points of mention:

- Stock transfers are processed and sold immediately upon receipt unless otherwise specified.
- Mutual fund transfers require 7–14 days for re-registration and processing before they can be sold. This timeframe cannot be expedited.
- Please notify the STVM Advancement Office in advance of a transfer and provide your broker's information and the anticipated transfer date to ensure timely processing.
- Security transfers are completed the next business day. For year-end transfers, ensure your gift is received by December 31 to qualify for the current tax year.
- For tax purposes, stock gifts are valued at the mean of the high and low prices on the date received.

If you have further questions, please contact:

Marjorie Sovacool VM17 | Director of Development | (330) 253-9113 Ext. 165 | msovacool@stvm.com

St. Vincent-St. Mary High School is a high school within the Diocese of Cleveland and a tax-exempt organization under Section 501 (c) (3) of the 1986 Internal Revenue Code.

STVM HS EIN: 34-1686290

Updated 09/29/2026